

St. Alban's: Christ-centered, radically embracing people and creation

VESTRY MINUTES - 7:00 p.m.

June 26, 2018

I. Call to Order and Approval of Agenda 7:00 pm

Present: Brian Raygor, Kim O'Grady, Maarten Pereboom, Jeremy Cox (non-voting), Alisha King, Virginia Jeffrey, Howard, Arlene, Chris Sabas, Jenny Buchanan, Troy, Maggie, Frieda Malcolm.
Agenda is approved unanimously.

II. Review of Listening Guidelines, Devotions (Frieda)

III. Minutes of April 2018 7:15 pm

Frieda: Numbering issues noted. Virginia makes motion to approve. Brian seconds and all approve.

IV. Financial Reports – April and May 2018 7:20 pm

Troy: Edward Jones account hasn't been used in a while. It held stocks previously. The finance committee recommended closing it, but Frieda notes that has not happened. Troy, Greg, Jenny and Alisha will be joining the auditing committee.

May financials were reviewed.

V. Old Business 7:30 pm

A. Capital Campaign Update, affirm repayment to Hodgson (\$21K), all other receipts to Capital Fund?

Alisha: Goal is \$125K. We're at the point where every week we get a "couple" more pledges. She still needs to follow up with 10-15 people who have expressed interest. All pledges should be completed by June 2020. We are at 47 people having pledged to donate \$84K.

Arlene: Would like her or someone from the committee to come back with recommendations and how she envisions the process to enroll.

Frieda: Needs to know the updated names so they can get into the Herald, particularly those that came in over the past two weeks. They will receive "thank you" cards. We also borrowed \$21K from the Hodgson account for the new organ and that needs to be repaid. We also took \$10K from the Memorial Fund for the solar panels. The question: Should we have to repay that to the fund? Frieda suggests no because that money wasn't earmarked for any use. The vestry gives general agreement to that effect. The \$84K capital campaign fund can be used to repay the Hodgson account.

Alisha leaves.

ACTIONS TO BE TAKEN: Alisha or a finance committee members should make recommendations and/or enrolling thoughts to the vestry. Alisha is also requested to provide an exact number for what has been given to the capital fund through August. Frieda would like updated names (last two weeks or so) of people who have pledged to the capital fund, and Alisha is asked to write something up to that effect for the Herald.

B. Safeguarding - Reminder to give SSN

ACTION TO BE TAKEN: Those who took the training but didn't submit their ssn need to do so to Joanne.

C. MMR Process Evaluation

7:40 pm

Arlene: Doing it when vestry members come on in January isn't helpful. Better to wait six months. That was a pilot this year. How did you feel about it?

Kim: The wait went well. She can see where waiting until June would be easier.

Virginia: It was hard the first time around to give meaningful input when it was in January.

Arlene: Some of the questions are bizarre, but we probably don't have any control over that.

Frieda: Asking someone when they come on board what the vestry's goals are is a good litmus test to see if the vestry is doing a good job of reporting what it's doing to the congregation.

D. Review Roles and Responsibilities for Jr. Warden, Care of Creation, Care for Neighbor and Worship

7:45 pm

Brian: Per junior warden responsibilities, nothing seems to require change. Arlene suggests adding that they should participate in the annual MMR.

Brian: Per creation care, Brian passes out a sheet (marked page 18) detailing his suggestions.

Arlene: Suggests adding trash and recycling to the property liaison on page 17. She asks Troy to ask the finance committee to consider finding a backup to Al for taking care of the bank bag.

Frieda: Suggests removing first bullet under Accountability and inserting participation in the MMR.

Frieda: We do not have a "green committee." At some point, we could have a property team and a green team.

Maarten: Green is an overarching value and could be integrated into all committees.

Kim: per care for neighbor, the qualifications were to have a caring and compassionate nature, work well with people with diverse personalities, be confidential, be aware of time commitment. Pastoral care includes altar guild, meal wagon, transportation for those who can't or won't drive, birthday/anniversary cards and checking with rector re: phone calls to those in need and other outreach opportunities. Consult rector and vestry about needs they perceive, publicize opportunities with announcements, write Herald bulletins and work with Joseph House, 12-step programs.

Frieda: This is largely the same as pastoral care, subbing in care of neighbor and outreach.

Virginia: Per worship, she questions surveying parishioners annually but this hasn't happened. Frieda says this can be done informally. Should we advertising nursery care more? The group suggests adding some mention in social media and the epistle.

ACTION TO BE TAKEN: Troy is to ask the finance committee to consider finding a backup to Al for taking care of the bank bag. Kim is to give her care of neighbor suggestions to Frieda to be typed up and added to the draft.

E. Jeanne budget

ACTION TO BE TAKEN: Chris is to follow up with Jeanne for a budget for the coming academic year. It's needed before the August meeting.

VI. New Business

8:25 pm

A. Master Planning Calendar

Frieda: describes the purpose that it's not for a specific year. It sets out milestones that must be begun or completed. It also includes a congregational calendar, with events like Easter, Ash Wednesday, St. Francis Day and so forth.

ACTION TO BE TAKEN: Vestry should look at the roles and responsibilities they created and see how they jibe with this calendar draft. The calendar is a work in progress. Actions should be added to it in the Google drive. Put your initials after whatever you added. Try to do this by August.

B. Action Plan for MMR 2018-19 Goals

Arlene: We need something "fairly definitive" by September.

Maarten: For goal 1, strategies for effective use of social media, the committee focused on Facebook and YouTube (perhaps recording and posting sermons). Maybe use the boost feature to push FB messages farther.

Arlene: For goal 2, which is developing relationships to develop the site plan. Goals include the relationships with SU, WiHi, LSE. Also resurfacing the labyrinth and signage.

Jenny: For goal 3, which is stewardship formation. Actions include pastoral care, invitation, service and each-one-teach-one.

C. SU Site report

ACTION TO BE TAKEN: Read over the report and see what you think about it.

VII. Reports

8:50 pm

A. Senior Warden -

B. Rector -

C.

VIII. Closing Exercise, Prayer and Adjournment

8:55 pm

Please share a **phrase** to describe what you are most hopeful about and a **phrase** to describe what concerns you that was a part of this meeting

Review of actions to be taken, by whom

Meeting Schedule – NO July, August 28, September 25, October 23, **November 13, December 18**